

Billings JSEC Meeting Notes

7:30am October 17, 2008

Location: Billings Job Service

I. Introductions – Members Present

Heather Peterson-JSEC Co-Chair, St. Vincent Hospital

Karen Sinclair-Alternatives

Kathy Jo Opprud-Payne Financial

LynnDee Schmidt-JSEC Treasurer-Yellowstone County

Patty Nordlund-Big Sky EDA

Lisa Wallace – MSU Billings

Frank Fleming- Billings Job Service Manager

Paul Ayers, Judy Towlerton, Ryan Johnson– Billings Job Service

II. Manager's Minute

Frank went over the current employment and unemployment statistics for Yellowstone County, State of Montana and national statistics. He also provided the number job orders entered into the system by Billings Job Service Staff and inputted by employers. He also discussed that Ryan would be leaving Job Service; however it was unknown at this time if his position would be filled in the near future. Frank also discussed the transitioning and cross training of the Job Service staff that is currently taking place.

III. Treasure's Report

LynnDee provided a current treasurer report showing expenditures. JSEC balance as of October 17, 2008 is \$4,288.53.

IV. Old Business:

A. Invite/bring a friend to JSEC meeting

Attendance, recruitment and involvement of current JSEC members and new employers at JSEC functions were discussed by all members. Review of current by-laws was discussed and agreed they should be reviewed for accuracy and recommendations for any changes be brought to the next meeting.

Also discussed was the planning, researching and providing the information needed to Chris Wilhelm for the upcoming 2010 conference. Patty and Heather are to take for action, however all JSEC members are encourage to participate.

V. New Business

A. Scholarship Committee Criteria

The possibility of making some changes to the scholarship criteria was discussed such as making these scholarships available to other high school seniors in the Billings Job Service servicing area vice exclusively to Career Center students. It was agreed by all attending the meeting that the scholarship criteria should be reviewed and any recommended changes be brought to the next meeting. Paul will email out the scholarship criteria to all JSEC members for review.

B. Jobs Jamboree Planning

All attending agreed that it was time to seriously start planning and get the ball moving on the 2009 Jobs Jamboree. All agreed that the 3rd or 4th week of March on a Tuesday or Thursday would be best, that we should mirror last years as far as location, space and time and that Metra Park should be contacted for availability and if possible to have us penciled in for an open date that meets the above criteria. Paul will take for action and bring the findings to next JSEC meeting in November. Paul and Lisa Wallace to check conflicting dates of other job fairs for colleges

Meeting adjourned.

Next Meeting: 7:30am November 21, 2008